



WORDSWORTH EXCAVATIONS LTD

Quality, Health, Safety and Environmental (QHSE) Policy Statement

Title: QHSE Policy Statement



Wordsworth Excavations Ltd is committed to continually improving quality, OH&S and environmental performance and its management systems whilst supporting our strategic direction and consistently meeting our customers' requirements as to the quality of product, service, training delivery, consultancy advice and support.

Wordsworth Excavations Ltd is equally committed to managing environmental impacts, for the protection of the environment, preventing pollution and other commitments relevant to our context, by utilising the best possible practices to maximise economic and environmental benefits whilst ensuring the occupational health, safety and welfare of all persons that could be affected by the company's activities.

The company aligns processes to achieve compliance with these commitments by implementing and maintaining an Integrated Management System (IMS), forming an integral part of the company's business strategy and designed to meet the requirements of BS EN ISO 9001, ISO 14001 and ISO 45001 (latest editions).

The company is committed to proactively:

- Conducting business in such a manner to fulfil and satisfy legal and other requirements by complying with all applicable (current and anticipated) statutory, regulatory, awarding organisation and other requirements
- Setting SMART objectives and targets that are monitored regularly to assess improvements in:
 - Quality performance
 - Safety performance & prevention of work-related injury and ill health
 - Environmental performance, pollution prevention, reduced energy consumption, waste minimisation & sustainability.
- Providing safe and healthy working conditions thus ensuring the health, safety and welfare of our employees, customers and any other persons that could potentially be harmed by our business activities and operations to prevent work related injury and ill health
- Ensuring the company is environmentally friendly, so far as is reasonably practicable, by:
 - Sourcing materials from responsibly managed and environmentally aware organisations
 - Recycling materials where possible
 - The prevention of pollution by identifying environmental risks and implementing appropriate controls
- Assessing the risks associated with our work activities, taking the proactive approach to eliminate hazards and reduce risk by implementing control measures to ensure, so far as is reasonably practicable:
 - The needs and expectations of our customers and other interested parties are met
 - Activities are managed in line with best practice to eliminate hazards and reduce OH&S risks.
 - Working environments, work equipment and systems of work are safe and without risk to health, safety or the environment
 - Adequate information, instruction, training and supervision is provided ensuring the safety of employees, customers and others
- Involving and consulting with workers on matters affecting quality, health and safety and the environment. Reviewing, prioritising and co-ordinating the implementation of significant recommendations arising from safety monitoring, employee consultation and risk assessment programmes to ensure continual improvement in quality, occupational health and safety and environmental systems to enhance performance
- Raising the awareness of all our employees in order that the benefits of meeting QHSE objectives are understood
- Ensuring all employees are made aware of and understand the QHSE policy, procedures and supporting documentation, through training and provision of information. Compliance is confirmed as a result of formal internal audits and at management review, which is conducted at least once a year.

This policy is publicly available as documented information to all interested parties, as appropriate. It has been communicated to understanding and applied throughout the company and is reviewed periodically (at least annually).

Name	Thomas Wordsworth	Date	07.07.24
Title	Managing Director	Signature	

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Approval, Retention and Issue Details**Document available as read only from the following location:**

T:Drive/BUSINESS MANAGEMENT SYSTEM/01 Policies

Review Frequency:

Every 12 months unless statutory, audit, incident or non-compliance require otherwise.

Retention: Controlled printed copies destroyed when superseded. Electronic copy held for 5 years unless statutory required or contractually requested to hold beyond this period.

Issue	Details	Author	Approval	Date
1	Initial Issue	P Gordon	TW/KGJ	04.02.2020
2	12 Monthly Review – No changes required	P Gordon	TW/KGJ	23.02.2021
2	12 Monthly Review – No changes required	P Gordon	TW/KGJ	10.12.2021
2	12 Monthly Review – No changes required	P Gordon	TW/KGJ	07.12.2022
2	12 Monthly Review – No changes required	P Gordon	TW/KGJ	01.12.2023
2	Mid year review	P Gordon	TW/KGJ	07.07.2024